Bi-Monthly Town of Keene Board Meeting

December 19th, 2024

5:30 P.M. Town Hall

Meeting # 23-24

Resolutions #336-341

**Board Members Present**: Teresa Cheetham-Palen, Christopher Daly, Robert Biesemeyer Council Members

**Absent**: Joe Pete Wilson, Ann Hough (came late but sick and wanted to remain in audience)

**Town Officials Present:** Ann Whitney Town Clerk, Reginald Whitney Highway Superintendent

**Town Counsel Present:**

**Members of the Public**:

**Call to Meeting to Order** at 5:34 P.M. by Teresa Cheetham-Palen

**Pledge of Allegiance:**

**Approval of Minutes:**

**RESOLUTION TO APPROVE THE DECEMBER 10TH, 2024 MONTHLY BOARD MEETING MINUTES**

**RESOLUTION NUMBER: 336-2024**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS ADOPTION, SECONDED BY CHRISTOPH DALY**

**RESOLVED** that the Town Board of Keene has approved the December 10th, 2024 Monthly Board Meeting Minutes

Duly adopted this 19th day of December 2024 by the following vote:

**AYES**: Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen

**NAYS**: None

**Privilege of the Floor:**

**Town Operations**

* **Town Clerk**:

Ms. Whitney reminded everyone of the Organizational Meeting which is on January 2nd at 5:30 P.M.

* **Highway Department**:

Mr. Whitney announced they just had the surplus auction and brought in $34,000. Sold two F550’s and a backhoe.

* **Water Department**

**Town Discussion of Old Business:**

* **Accountant for Annual Audit**

Ms. Cheetham-Palen announced that the annual audit well be held the week of January 13-17th. All departments involved were contacted of this.

* **Air Source Heat Pump**

Ms. Cheetham-Palen introduced the bid and asking if the Board was ok with it. The bid will go out in January and plan to have project done by fall.

Mr. Biesemeyer would like to see spray foam done under the new part and around the plumbing.

Ms. Cheetham-Palen said we should look into that and get a quote but that would have to be separate of this.

***Attachment #1-2324***

**New Business:**

* **Holiday Hours**

Ms. Cheetham-Palen announced closures; ½ day on Christmas Eve, closed Christmas, closed New Year’s Day and the Transfer Station will be open Friday, Saturday, Sunday, and Monday for two weeks due to the way the holidays fall.

**Local Law Process:**

* **Draft Leash Law**

Ms. Cheetham-Palen announced the Public Hearing is set for January 14th, 2025 at 5:15 P.M.

* **Facility Building**

Mr. Biesemeyer stated he is concerned of the rigid board that is up on the walls and with that, the R factor can only be five.

Ms. Cheetham-Palen has called Bradley and left a message to confirm he will be doing what is stated in the contract.

**Budget Resolutions:**

* **Resolution to Transfer Funds:**

**RESOLUTION TO TRANSFER FUNDS**

**RESOLUTION NUMBER: 337-2024**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS ADOPTION, SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Keene Town Board approved the following transfers**:**

**Within the General Fund**:

$32.97 out of 1220.2 Supervisor EQ

$32.97 into 1220.4 Supervisor CE

$102.03 out of 1355.2 Assessors EQ

$102.03 into 1355.4 Assessors CE

$3,000.00 out of 1990.4 Contingency Account CE

$3,000.00 into 1620.1 Buildings PS

$600.00 out of 1670.4 Central Print/Mail CE

$600.00 into 1660.4 Central Supply CE

$1,000.00 out of 1990.4 Contingency Account CE

$1,000.00 into 1680.1 Data Processing PS

$393.73 out of 7310.4 Youth Programs CE

$393.73 into 7310.4 Youth Programs CE Summer

$12,500.00 out of 9710.6 Debt Service on Bond Loan

$12,500.00.00 into 9710.6 Debt Service on Bond

**Within the Highway Fund**:

N/A

**Within the Library Fund**:

N/A

**Within the SW#1**:

N/A

**Within the SW#2:**

N/A

Duly adopted this 19th day of December 2024 by the following vote:

**AYES**: Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen

**NAYS**: None

* **Resolution to amend the 2024 budget:**

**RESOLUTION TO AMEND THE 2024 BUDGET**

**RESOLUTION NUMBER: 338-2024**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS ADOPTION, SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Keene Town Board approved the following budget amendments**:**

**GENERAL FUND**

Resolution to increase line #7110.4 Parks CE by $9,000.00 to be

Transferred from 909.01 Fund Balance.

**HIGHWAY FUND**

**N/A**

**LIBRARY FUND**

**N/A**

**WATER DISTRICT SW 1**

**N/A**

**WATER DISTRICT SW 2**

**N/A**

Duly adopted this 19th day of December 2024 by the following vote:

**AYES**: Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen

**NAYS**: None

**Audit Bills:**

**RESOLUTION TO PAY THE ONLINE BILLS**

**RESOLUTION NUMBER: 339-2024**

**INTRODUCED BY ROBERT BIESEMEYER WHO MOVED FOR ITS ADOPTION, SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board approve to pay the online bills.

Duly adopted this 19th day of December 2024 by the following vote:

**AYES**: Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen

**NAYS**: None

**RESOLUTION TO AUDIT THE VOUCHERS**

**979 THROUGH 1022, 2024**

**RESOLUTION NUMBER: 340-2024**

**INTRODUCED BY ROBERT BIESEMEYER WHO MOVED FOR ITS ADOPTION, SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board approve the following bills and prepaid bills.

Multi-Fund Vouchers numbered 979 through 1022, 2024 totaling $70,867.33 as follows:

General Fund Bills $42,829.59

Highway Fund Bills $27,106.20

Library $0

Water District #1 $397.65

Water District #2 $533.89

Community Enhancement Fund $0

Duly adopted this 19th day of December 2024 by the following vote:

**AYES**: Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen

**NAYS**: None

**Adjourn:**

**RESOLUTION TO ADJOURN**

**RESOLUTION NUMBER: 341-2024**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS ADOPTION, SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board of Keene has completed all business and hereby adjourns the Regular Meeting at 6:01 P.M.,

Duly adopted this 19th day of December 2024 by the following vote:

**AYES**: Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen

**NAYS**: None

Ann Whitney

Town Clerk

Town of Keene