

Bi-Monthly Town of Keene Board Meeting
November 26th, 2024
5:30 P.M. Town Hall
Meeting # 21-24
Resolutions #314-322

Board Members Present: Joe-Pete Wilson Supervisor, Christopher Daly, Ann Hough, Robert Biesemeyer Council Members

Absent: Teresa Cheetham-Palen

Town Officials Present: Ann Whitney Town Clerk, Reginald Whitney Highway Superintendent

Town Counsel Present:

Members of the Public:

Call to Meeting to Order at 5:33 P.M. by Joe Pete Wilson

Pledge of Allegiance:

Approval of Minutes:

RESOLUTION TO APPROVE THE NOVEMBER 12TH, 2024 MONTHLY BOARD MEETING MINUTES

RESOLUTION NUMBER: 314-2024

INTRODUCED BY: ANN HOUGH WHO MOVED FOR ITS ADOPTION, SECONDED BY CHRISTOPH DALY

RESOLVED that the Town Board of Keene has approved the November 12th, 2024 Monthly Board Meeting Minutes

Duly adopted this 26th day of November 2024 by the following vote:

AYES: Christopher Daly, Ann Hough, Robert Biesemeyer, Joe Pete Wilson

NAYS: None

Privilege of the Floor:

Town Operations

- **Town Clerk:**

Ms. Whitney told the Board the updates to the cemetery rules and regulations were made and shared with the Committee.

- **Highway Department:**

Mr. Whitney stated he has to renew the shared services for emergency assistance with DOT.

**RESOLUTION TO AUTHORIZE THE HIGHWAY SUPERINTENDENT
TO ENTER INTO THE AGREEMENT OF SHARED SERVICES FOR
EMERGENCY ASSISTANCE WITH DOT**

RESOLUTION NUMBER: 315-2024

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene has authorized the Highway Superintendent to enter into the agreement with DOT, it is a 4 yr agreement.

Duly adopted this 26th day of November 2024 by the following vote:

AYES: Christopher Daly, Ann Hough, Robert Biesemeyer, Joe Pete Wilson

NAYS: None

- **Water Department**

Town Discussion of Old Business:

- **Accountant for Annual Audit**

Mr. Wilson said we still have no one that has stepped up to do it. He has proposed, considering the audit is coming up, we conduct the audit as we have in the past. Each board member does the level of the review they are comfortable with, we do what we have traditionally done, and then we try again in May to look for an Accountant.

- **Farmers Market**

Mr. Wilson stated he still has not received the signed contract. He reached out and did receive a call saying they will get it to us for our next meeting.

New Business:

- **Request to cut twigs and braches in the swamp at Marcy Field**

Mr. Wilson read a request from Edward Keenan asking for Board approval to cut willow, twigs, and such for his local business.

**RESOLUTION TO APPROVE EDWARD KEENAN TO HARVEST BY
HAND, WILLOW, TWIGS, AND SMALL BRANCHES FROM MARCY
FIELD SWAMP**

RESOLUTION NUMBER: 316-2024

**INTRODUCED BY: JOE PETE WILSON WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene has approved Edward Keenan to harvest by hand willow, twigs, and small branches from Marcy Field. Must be 3 inches or smaller and 50 ft from the trail.

Duly adopted this 26th day of November 2024 by the following vote:

AYES: Christopher Daly, Ann Hough, Robert Biesemeyer, Joe Pete Wilson

NAYS: None

Local Law Process:

- **Draft Leash Law discussion**

Mr. Wilson stated we did not get an update from our attorney. He said this should be postponed until our Attorney and DCO are here in December meeting.

Board Members had some thoughts to add and remove from what we have.

Mr. Wilson then asked the Board to keep these thoughts and bring this to our next meeting when our Attorney and DCO are here.

Mr. Daly asked where we were on the time clock.

Mr. Wilson said we have it and he just has to get it set up.

Budget Resolutions:

- **Resolution to Transfer Funds:**

RESOLUTION TO TRANSFER FUNDS

RESOLUTION NUMBER: 317-2024

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED
FOR ITS ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Keene Town Board approved the following transfers:

Within the General Fund:

\$500.00 out of 1670.4 Central Print/Mail CE

\$500.00 into 1660.4 Central Supply CE

\$1,500.00 out of 1990.4 Contingency Account

\$1,500.00 into 1910.4 Unallocated Insurance

\$500.00 out of 7310.4 Youth Programs CE Rink
\$500.00 into 7310.4 Youth Programs CE Summer Program
\$50.00 out of 8020.2 Planning EQ
\$50.00 into 8020.4 Planning CE
\$4.36 out of 1990.4 Contingency Account CE
\$4.36 into 955.8 Disability Insurance
Resolution to revise resolution 309-2024 to correct the following error
\$250.00 out of 7310.2 Youth Programs EQ
\$250.00 not \$2250.00 into 7310.4 Youth Programs CE Summer Program
Resolution to revise resolution 309-2024 to correct the following error
\$1425.76 out of 7310.4 Youth Programs CE Rink
\$1425.76 not \$2,000.00 into 7310.4 Youth Programs CE Summer Program

Within the Highway Fund:

N/A

Within the Library Fund:

N/A

Within the SW#1:

\$2,000.00 out of 8320.4 Source Power Pump C

\$2,000.00 into 8320.1 Source Pump P

Within the SW#2:

N/A

Duly adopted this 26th day of November 2024 by the following vote:
AYES: Christopher Daly, Ann Hough, Robert Biesemeyer, Joe Pete Wilson
NAYS: None

- **Resolution to amend the 2024 budget:**

RESOLUTION TO AMEND THE 2024 BUDGET

RESOLUTION NUMBER: 318-2024

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED
FOR ITS ADOPTION, SECONDED BY ROBERT
BIESEMEYER**

RESOLVED that the Keene Town Board approved the following budget amendments:

General Fund

Resolution to increase line #1620.1 Buildings PS by \$5,000.00 to be transferred from 909.01 Fund Balance.

Resolution to increase line #7110.4 Parks CE by \$10,000.00 to be transferred from 7110.4 Parks CE CEF (Roost)

Duly adopted this 26th day of November 2024 by the following vote:
AYES: Christopher Daly, Ann Hough, Robert Biesemeyer, Joe Pete Wilson
NAYS: None

Audit Bills:

**RESOLUTION AUTHORIZING THE ONLINE PAYMENT TO NYS
RETIREMENT FOR THE TRANSFER OF \$136,000 FOR THE YEARLY
BILL**

RESOLUTION NUMBER: 319-2024

**INTRODUCED BY CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board approve to pay \$136,000 to NYS Retirement
for the yearly bill.

Duly adopted this 26th day of November 2024 by the following vote:
AYES: Ann Hough, Christopher Daly, Joe Pete Wilson, Robert Biesemeyer
NAYS: None

RESOLUTION TO PAY THE ONLINE BILLS

RESOLUTION NUMBER: 320-2024

**INTRODUCED BY CHRISTOPHER DALY WHO MOVED FOR ITS
ADOPTION, SECONDED BY ROBERT BIESEMEYER**

RESOLVED that the Town Board approve to pay the online bills.

Duly adopted this 26th day of November 2024 by the following vote:
AYES: Ann Hough, Christopher Daly, Joe Pete Wilson, Robert Biesemeyer
NAYS: None

RESOLUTION TO AUDIT THE VOUCHERS

897 THROUGH 949, 2024

RESOLUTION NUMBER: 321-2024

**INTRODUCED BY ANN HOUGH WHO MOVED FOR ITS ADOPTION,
SECONDED BY ROBERT BIESEMEYER**

RESOLVED that the Town Board approve the following bills and prepaid bills.
Multi-Fund Vouchers numbered 897 through 949,2024 totaling \$104,048.36 as
follows:

General Fund Bills \$30,892.82

Highway Fund Bills \$52,844.58

Library \$0

Water District #1 \$3650.06

Water District #2 \$3,177.51

Community Enhancement Fund \$12,500.00

Duly adopted this 26th day of November 2024 by the following vote:

AYES: Ann Hough, Christopher Daly, Joe Pete Wilson, Robert Biesemeyer

NAYS: None

Adjourn:

RESOLUTION TO ADJOURN

RESOLUTION NUMBER: 322-2024

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS
ADOPTION, SECONDED BY ANN HOUGH**

RESOLVED that the Town Board of Keene has completed all business and
hereby adjourns the Regular Meeting at 6:02 P.M.,

Duly adopted this 26th day of November 2024 by the following vote:

AYES: Ann Hough, Christopher Daly, Joe Pete Wilson, Robert Biesemeyer

NAYS: None

Ann Whitney
Town Clerk
Town of Keene