

Bi-Monthly Town of Keene Board Meeting  
September 24th, 2024  
5:30 P.M. Town Hall  
Meeting # 17-24  
Resolutions #254-265

**Board Members Present:** Joe-Pete Wilson Supervisor, Teresa Cheetham-Palen, Robert Biesemeyer, Christopher Daly, Ann Hough, Council Members

**Absent:**

**Town Officials Present:** Ann Whitney Town Clerk, Savana Li Water Superintendent, Roger Preston Building and Grounds

**Town Counsel Present:**

**Members of the Public:**

**Call to Meeting to Order** at 6:34 P.M. by Joe Pete Wilson

**Pledge of Allegiance:**

**Approval of Minutes:**

**RESOLUTION TO APPROVE THE MINUTES FROM THEN BUDGET  
WORKSHOP # 1**

**RESOLUTION NUMBER: 254-2024**

**INTRODUCED BY: ROBERT BIESEMEYER WHO MOVED FOR ITS  
ADOPTION, SECONDED BY TERESA CHEETHAM-PALEN**

**RESOLVED** that the Town Board of Keene has approved the minutes from the  
Budget Workshop #1 meeting.

Duly adopted this 24<sup>th</sup> day of September 2024 by the following vote:

**AYES:** Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen, Ann  
Hough, Joe Pete Wilson

**NAYS:** None

**RESOLUTION TO APPROVE THE SEPTEMBER 10TH, 2024 REGULAR  
MONTHLY TOWN BOARD MEETING MINUTES**

**RESOLUTION NUMBER: 255-2024**

**INTRODUCED BY: TERESA CHEETHAM-PALEN WHO MOVED FOR ITS ADOPTION, SECONDED BY ROBERT BIESEMAYER**

**RESOLVED** that the Town Board of Keene has approved the September 10th, 2024 Monthly Town Board Meeting Minutes.

Duly adopted this 24<sup>th</sup> day of September 2024 by the following vote:

**AYES:** Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen, Ann Hough, Joe Pete Wilson

**NAYS:** None

**Privilege of the Floor:**

**Town Operations**

Mr. Wilson wanted to thank the Town of Jay for collaborating with the Town of Keene, it is related to the Climate Smart Committee.

Mr. Wilson then said Essex County is going to have Real Construction replace a total of 8 culverts along Hurricane Rd and then pave it. The goal is to do that this year.

Mr. Wilson then went to the Hurricane Bridge and stated DOT has not issued a contract for the work. It won't be done this year.

Mr. Wilson wanted to thank Ironman for donating \$500 to support Keene Community Day.

- **Youth Commission Summer Program Report**  
Presented during the Budget Workshop.

- **Town Clerk:** nothing

- **Highway Department:**

Mr. Wilson stated Mr. Whitney is sick, he did find a 5500 truck.

**RESOLUTION TO APPROVE PURCHASE OF 5500 RAM TRUCK, PLOW, AND SANDER**

**RESOLUTION NUMBER: 256-2024**

**INTRODUCED BY: ANN HOUGH MOVED FOR ITS ADOPTION, SECONDED BY TERESA CHEETHAM-PALEN**

**RESOLVED** that the Town Board of Keene has approved the purchase of a 5500 truck, a plow, and sander, up to \$110,000.

Duly adopted this 24<sup>th</sup> day of September 2024 by the following vote:

**AYES:** Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen, Ann Hough, Joe Pete Wilson  
**NAYS:** None

- **Water Department:** nothing

**Town Discussion of Old Business:**

- **Revised Town-Wide Capital Plan**

Mr. Wilson asked everyone to look at the second page; work that has been done is updated on there.

Ms. Cheetham-Palen explained the \$10,000 grant through Clean Energy we are getting, she explained we may be getting \$50,000, will know the end of the week.

*Please see Town Wide Capital Plan Attached #1-172024*

**RESOLUTION TO ADOPT THE REVISED CAPITAL PLAN  
RESOLUTION NUMBER: 257-2024**

**INTRODUCED BY: TERESA CHEETHAM-PALEN MOVED FOR ITS  
ADOPTION, SECONDED BY CHRISTOPHER DALY**

Discussion: Mr. Daly asked for context and for public record, could we have what the current fund balance is and what the current fund balance will be.

Mr. Wilson stated the current balance in the Highway is \$404,000 and General Fund is \$1,950,000. In the Fund Balance Policy, we designate \$700,000 in the General Fund to stay for emergencies, and \$150,000 in Highway.

Mr. Daly asked if we could use \$25,000 from Community Enhancement Fund towards this.

**MOTION TO AMEND THE CAPITAL PLAN TO BE \$25,000 FROM FUND  
BALANCE AND \$25,000 FROM COMMUNITY ENHANCEMENT FUND  
FOR THE COMMUNITY CENTER PROJECT**

**RESOLVED** that the Town Board of Keene has adopted the revised Capital Plan with the amendment to the Community Center Project fund.

Duly adopted this 24<sup>th</sup> day of September 2024 by the following vote:

**AYES:** Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen, Ann Hough, Joe Pete Wilson  
**NAYS:** None

- **Facilities Building Project**

Mr. Wilson provide the drawing of the Facility Building.

**RESOLUTION TO APPROVE THE CONTRACT FOR TRI-COUNTY  
CONTRACTING SERVICES**

**RESOLUTION NUMBER: 258-2024**

**INTRODUCED BY: TERESEA CHEETHAM-PALEN MOVED FOR ITS  
ADOPTION, SECONDED BY CHRISTOPHER DALY**

Discussion: Mr. Biesemeyer contacted a contractor from Vermont and for a 30 X 50 building would be \$90,000 but does not include cemented work.

Ms. Hough asked why the building did not have an independent electrical service.

Mr. Biesemeyer stated that is unnecessary.

Mr. Daly stated procedurally this went out to bid and this (Tri-County Construction) was the only bid.

**RESOLVED** that the Town Board of Keene has approved the contract for Tri-County Contracting Services.

Duly adopted this 24<sup>th</sup> day of September 2024 by the following roll call vote:

Joe Pete Wilson: Yes

Christopher Daly: Yes

Ann Hough: Yes

Teresa Cheetham-Palen: Yes

Robert Biesemeyer,: No

- **Long Term Road & Culvert Resiliency Planning Proposal**

*Please see Attachment #2-172024*

**RESOLUTION TO APPROVE THE CONTRACT WITH AES FOR THE  
LONG TERM ROAD AND CULVERT RESILIENCY PLANNING**

**RESOLUTION NUMBER: 259-2024**

**INTRODUCED BY: CHRISTOPHER DALY MOVED FOR ITS  
ADOPTION, SECONDED BY TERESA CHEETHAM-PALEN**

**RESOLVED** that the Town Board of Keene has approved the contract with AES up to but not to exceed \$100,000.

Duly adopted this 24<sup>th</sup> day of September 2024 by the following vote:

**AYES:** Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen, Ann Hough, Joe Pete Wilson

**NAYS:** None

- **Planter Repair**

Mr. Biesemeyer received a quote from a Contractor for \$30,225.

Ms. Cheetham-Palen asked what if we included it in the DOT engineering study.

Mr. Wilson suggested maybe just repairing it and going with Teresa plan. He and Roger will do temporary repair for now.

**New Business:**

- **Relinquish Easement in WD#2**

**RESOLUTION TO TERMINATE BY ABANDONMENT ANY AND ALL EASEMENTS IMPLIED, EXPRESSED OR OTHERWISE, LOCATED AT INTERBROOK LANE, KEENE VALLEY, NEW YORK 12943.**

**RESOLUTION NUMBER: 260-2024**

**INTRODUCED BY: ROBERT BIESEMEYER MOVED FOR ITS ADOPTION, SECONDED BY ANN HOUGH**

**RESOLVED**, the Town of Keene WHEREAS, the Town of Keene terminate by abandonment any and all easements, implied, expressed or otherwise, located at Interbrook Lane, Keene Valley, New York 12943, tax id number 62.15-1-5.100 and deed filed with the Essex County Clerk, deed book 1779 and deed page 105; the Town Supervisor is authorized to execute and file whatever documents including notices that are required, if any, to effectuate this resolution; authorizes the expenditure in the amount \$60 for filing fees with the Essex County Clerk. Duly adopted this 24<sup>th</sup> day of September 2024 by the following vote:

**AYES:** Christopher Daly, Robert Biesemeyer, Teresa Cheetham-Palen, Ann Hough, Joe Pete Wilson

**NAYS:** None

**Ongoing Local Law Process:**

- Ms. Whitney went over schedule for October 1<sup>st</sup>, 5:30 P.M Tentative Budget Presented, 5:45 P.M. Water Law #1. 6:00 P.M. Water Law #2, 6:15 P.M. F.O.I.L Law.

Mr. Biesemeyer presented some concerns of the way things were written in the Water Laws, numbering and some wording. He will send concerns to the Lawyer.

**Budget Resolutions:**

- **Resolution to Transfer Funds:**

**RESOLUTION TO TRANSFER FUNDS  
RESOLUTION NUMBER: 261-2024**

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED  
FOR ITS ADOPTION, SECONDED BY ANN HOUGH  
RESOLVED** that the Town Board of Keene accept the following  
transfers:

**Within the General Fund:**

N/A

**Within the Highway Fund:**

N/A

**Within the Library Fund:**

\$2,012.86 out of 7410.4 Library CE Books

\$2,012.86 into 7410.4 Library CE

\$500.00 out of 7410.4 Library CE Videos

\$500.00 into 7410.4 Library CE

\$500.00 out of 7410.4 Library CE Reading Program

\$500.00 into 7410.4 Library CE

**Within the SW#1:**

Resolution to revise resolution 206-2024 \$1453.44 out of 8320.2

Source Power Pump E EQ

\$4000.00 into 8320.04 Source Power Pump C CE

Resolution to revise resolution 233-2024 \$4000.00 out of 8320.2

Source Power Pump E EQ

\$4000.00 into 8320.04 Source Power Pump C CE

\$2,000.00 out of 8320.02 Source Power Pump E EQ

\$2,000.00 into 8320.04 Source Power Pump C EG

**Within the SW#2:**

N/A

Duly adopted this 24<sup>th</sup> day of September 2024 by the following vote:  
**AYES:** Christopher Daly, Ann Hough, Teresa Cheetham-Palen, Robert  
Biesemeyer, Joe Pete Wilson  
**NAYS:** None

- **Resolution to amend the 2024 budget**

**RESOLUTION TO AMEND THE 2024 BUDGET  
RESOLUTION NUMBER: 262-2024  
INTRODUCED BY: CHRISTOPHER DALY WHO MOVED  
FOR ITS ADOPTION, SECONDED BY ANN HOUGH  
RESOLVED** that the following budget amendments be approved:

**GENERAL FUND**

N/A

**HIGHWAY FUND**

Resolution to increase line #5130.2 MACHINERY EQ by  
\$140,000.00 to be

Transferred from 909.03 Fund Balance. For a final payment for  
backhoe and a new 5150  
Truck

Resolution to increase line # 90608.03.008 Medical Insurance Town  
Share by \$45,000.00

To be transferred from 909.03 Fund Balance. New employee as of  
4.30.24 Cody Hildreth

**LIBRARY FUND**

N/A

**WATER DISTRICT SW 1**

N/A

**WATER DISTRICT SW 2**

N/A

Duly adopted this 24<sup>th</sup> day of September 2024 by the following vote:  
**AYES:** Christopher Daly, Ann Hough, Teresa Cheetham-Palen, Robert  
Biesemeyer, Joe Pete Wilson

**NAYS:** None

**Supervisors Report:**

**Audit Bills:**

**RESOLUTION TO PAY THE ONLINE BILLS  
RESOLUTION NUMBER: 263-2024**

**INTRODUCED BY TERESA CHEETHAM-PALEN WHO MOVED FOR ITS ADOPTION, SECONDED BY CHRISTOPHER DALY**

**RESOLVED** that the Town Board approve to pay the online bills.

Duly adopted this 10<sup>TH</sup> day of September 2024 by the following vote:

**AYES:** Teresa Cheetham-Palen, Ann Hough, Christopher Daly, Joe Pete Wilson

**NAYS:** None

**ABSTAINED:** Robert Biesemeyer

**RESOLUTION TO AUDIT THE VOUCHERS**

**722 THROUGH 772, 2024**

**RESOLUTION NUMBER: 264-2024**

**INTRODUCED BY CHRISTOPHER DALY WHO MOVED FOR ITS ADOPTION, SECONDED BY ANN HOUGH**

**RESOLVED** that the Town Board approve the following bills and prepaid bills.

Multi-Fund Vouchers numbered 722 through 772,2024 totaling \$100,969.25 as follows:

General Fund Bills \$28,564.66

Highway Fund Bills \$54,075.61

Library

Water District #1 \$1,478.09

Water District #2 \$1,449.16

Community Enhancement Fund \$15,401.73

Duly adopted this 24<sup>TH</sup> day of September 2024 by the following vote:

**AYES:** Teresa Cheetham-Palen, Ann Hough, Christopher Daly, Joe Pete Wilson

**NAYS:** None

**ABSTAINED:** Robert Biesemeyer

**Adjourn:**

**RESOLUTION TO ADJOURN**

**RESOLUTION NUMBER: 265-2024**

**INTRODUCED BY: CHRISTOPHER DALY WHO MOVED FOR ITS ADOPTION, SECONDED BY ANN HOUGH**

**RESOLVED** that the Town Board of Keene has completed all business and hereby adjourns the Regular Meeting at 7:36 P.M.,

Duly adopted this 24<sup>th</sup> day of September 2024 by the following vote:

**AYES:** Christopher Daly, Robert Biesemeyer, Ann Hough, Teresa Cheetham-Palen, Joe Pete Wilson

**NAYS:** None

Ann Whitney



Town Clerk  
Town of Keene