

Town of Keene Town Hall Renovation

The Town of Keene is seeking a qualified contractor to renovate and upgrade aspects of the town hall. The Town Hall is located at 10892 NYS Route 9N, in the Hamlet of Keene, New York. The scope of work is outlined below. Please call the town hall at 518-576-4444 to schedule a time to inspect the facility. The town will provide permits and approvals in advance of the projects starting. The deadline to submit bids is noon on May 30, 2024.

Scope of Work:

1. Remove old roofing materials and re-shingle. Repair and/or replace sheathing or decking as needed.
2. Repair and/or replace any damaged siding and trim.
3. Strip or remove old finish where needed and paint entire building including trim.
4. Remove and replace 5 windows and one exterior door in back room of Town Hall.
5. Remove vent fan and restore wall and insulation to match current wall of back room.
6. Entire sill of building to include basement and crawl space:
 - a. Replace rotten or damaged sections
 - b. Weatherproof and pest proof entire perimeter of sill and foundation
7. Front Deck & Ramp:
 - a. Inspect deck and railings and replace worn, loose, or dangerous sections.
8. Remove fixtures and walls that make up 2 current bathrooms and construct one ADA compliant bathroom in the space.

The Town of Keene retains the right to accept or reject any or all bids. Proposals will be evaluated on both cost and the ability to complete the installation in a timely manner.

In submitting this Bid, BIDDER represents, as more fully set forth in this Bid, that:

- a. BIDDER acknowledges that they have read, understand, and agree to all aspects of the terms and specifications as presented without reservation or alteration.
- b. When awarded, the bid package becomes the "Contract Document."
- d. The Bid is made without any connection to, or in collaboration with, any person making another Bid for the same Contract, and that the Bid is in all respects fair and without collusion or fraud.
- e. Provide proof of insurance.
- f. Have implemented a written policy addressing sexual harassment prevention in the workplace and provide annual sexual harassment prevention training to all of its employees in accordance with New York State Labor law §201-g.

Vendor _____

Authorized Signature _____ Date _____

Print Name _____

Address _____

Phone _____ Fax _____

Email _____

Contact Joe Pete Wilson with questions about the bid process or working with the Town of Keene: 518-576-4444.

Mail to:
Supervisor, Town of Keene
PO Box 89
Keene, NY 12942

email to:
supervisor1@townofkeeneny.gov

Drop off:
Town Hall
10892 NYS Rt 9N
Keene, NY 12942